

## Local University

University of Winchester

<https://www.winchester.ac.uk/>

University of Chichester

<https://www.chi.ac.uk/>

University of Southampton

<https://www.southampton.ac.uk/>

University of Portsmouth

<https://www.port.ac.uk/>

## Work Experience

Identify where you would like to conduct work experience and write a letter to enquire about opportunities.

## Individual Guidance

Email in to speak to our careers advisor for one to one advice and guidance.

Sarita.Malhotra@staff.beaufort.hants.sch.uk

## Journal Your Aspirations

Keep a journal or diary of your thoughts and aspirations and things you would like to achieve personally and academically in the future.

## Open University

There are lots of free courses on The Open University which you can complete at your own pace.

<https://www.open.edu/openlearn/free-courses/full-catalogue>.

# Careers Education, Information, Advice and Guidance Top 10

## CV

Spend time putting together a CV. You can start this at any age and add to it over time. Use the link below to help you.

<https://www.savethestudent.org/student-jobs/write-great-cv-template.html>

## Network

Get in touch with companies/ organisations/ colleges and universities to speak to people about careers

## UCAS 'Buzz Quiz'

Take the quiz to find out what career might be right for you. This is based on your current interests and skills and so may change over time. That means you can come back to it each year!

<https://www.ucas.com/careers/buzz-quiz>

## Record of Achievements

Keep a record of your learning, certificates and achievements. You could do this by creating a folder or portfolio to store certificates, or keep a record using word.

## Research Careers

Learn online about different careers using Google and YouTube to help you. Be open minded.

